

<b>Minutes of Meeting</b>	
<b>Green Engage Committee</b>	
On 31st October 2017 @ 3:30pm - Training Room	
<b>HA - Mr. Hassan Khan</b>	
<b>Present:</b>	<b>Not Present:</b>
SP - Mr. Sridhar Poojary - Purchase	SB - Mr. Shanky Bhola - Banquet Manager
HK - Mr. Hassan Khan - Engineering Shift	JK - Mr. Jony Khan - HK Supervisor
CD - Ms. Caroline D'Souza - Safety,	MA - Mr. Moazzam Ali - Duty Manager
RP - Mr. Roney Pereira - Chief Steward	YU - Mr. Yasub Uddin - Income Auditor/AR & Payroll reliever
SY - Mr. Sameh Youssef - Executive Chief	MH- Mr. Mukhtar Hussain -Engineering Director
<b>Green points discussed</b>	
Welcome all the members and discussed the previous meeting points .	
In the Middle East ,43 out of IHG'S 77 operational hotels are enrolled in the Green Engage system ,which are helping to protect our environment .	
HK mentioned that we won CSR Arabia award because of conducting good practices to maintain sustainability working with social society to help needy people by different aspects. We need to work together to maintain this trend in future and to perform even better.	
HK emphasis that saving energy is one of the biggest key and help us to protect the environment and cost in operation as the business situation is not promising.	
HK mentioned that Engineering, Housekeeping and kitchen staff are the key players who can work most effectively to lower energy consumption which is higher as compared to previous month of year 2016.	
HK- Make a habit of turning off all lights and electronic equipment when not in use . Adjust air conditioning thermostats based on the temperature outside . Water consumption is also on higher side compare to previous month because of high occupancy.	
HK-Recycling results are not satisfactory considering the busy operation, training and re-training is required to create awareness among staff to achieve targets.	
HK-Need staff brainstorming to reduce electrical consumption in accommodation by doing good practices.	
HK- Recent statistics say that recycling keeps about 87 million tons of solid waste from U.S. landfills each year -that's about one third of the total trash we create annually .So proper recycling saves energy ,time and money as well and keep our environment healthy .	
HK – Electricity consumption increase in October 2017 compare last year due to degree days. At this point of time sept 2017 figures seems to better compare to 2016, trend has to be carried on to target good result at the end of year.	
Plan to install LED lights in AL MAHA meeting room and al shaheen.	
Degree days is higher (4.5%) compare to last year.	

Meeting adjourned at 15:30pm. Next meeting TBA

Minutes taken by Arpita Roy , Engineering Coordinator