

**MINUTES OF THE MEETING**  
CSR Meeting  
November 22, 2017 – GM's Office @ 2-5.30pm

**Present:**

RJ - Ms. Roxana Jaffer  
VD - Mr. Vincent D'Souza  
KD - Ms. Kezia Da Rocha  
MH - Mr. Mukhtar Hussain  
AM - Mr. Akbar Motani  
SM - Mr. Soumya Mukherjee  
CD - Ms. Caroline D'souza

**DISCUSSION SUMMARY**

**Points**

**Meeting started by RJ and welcome Mr. Akbar Motani (HR)**

**1. RJ points**

- Discussed the 3 Pillars such as Economic, Environment & Socio Culture.
- CSR Corner in the heart of the house.
- Discussed role of CEB, Chairpersons of Steering Committees and Action Committees.
- Role of steering committee and review the way of working each member.
- Chairpersons to provide the list of what are the achievement and objectives in 2016
- Chairpersons to get feedback from your staff.
- Chairpersons to schedule a meeting with steering committee and each executive committee will be presence.
- Suggested to have one meeting of CSR Board quarterly. .

**2. VD points**

- Shared and discussed the 10 principles of the UN Global Compact
  1. Businesses should support and respect the protection of internationally proclaimed human right.
  2. Make sure that they are not complicit in Human right abuses.
  3. Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining.
  4. The elimination of all forms of forced and compulsory labour.
  5. The effective abolition of child labour and
  6. The elimination of discrimination in respect of employment and occupation.
  7. Businesses should support a precautionary in respect of employment and occupation
  8. Undertake initiatives to promote greater environment challenges.
  9. Encourage the development and diffusion of environmentally friendly technologies
  10. Businesses should work against corruption in all its forms, including extortion and bribery

**3. KD points**

- Newsletter, blogs, website, CEO speeches, seminars, sustainability awards participations, social media channels, development of a dedicated CSR website for HIAB etc..

**4. AM points**

- AM will involve Soumya in HR Activities in order to work on “Way of Life”
- Steering Committees will have a monthly meeting.

***Meeting adjourned @ 5.30pm***