











<b>Appendix /White Paper/Attachments</b>	
APP01	Abbreviations Used in Alphabetical Order
APP01a	Appendix List
APP1	UNGC Letter of Commitment
APP1a	2015 COP
APP2	UNGC Logo exhibited at hotel web
APP2a	UNGC Logo exhibited at hotel web
APP3	WEPs Principles
APP3a	Wep's Commitment /CEO Support
APP4	SDG 2 Zero Hunger
APP5	SDG 4 abc Building Human Capital - Quality Education
<b>Attachment 1</b>	Strategies in place
APP6	Gender Equality: Abiding by WEP's
APP7	Gender Equality UAE labour law
APP8	Harassment & Unprofessional Conduct SOP
APP9	Promoting wellness at work. Encouraging Stairs vs Lift
APP10	Yoga - Well Being
APP10a	Yoga - Well Being
APP28/a/b	Non Smoking Day '14 smokers converted to non-smokers '
APP11	Promoting sports for staff
APP1a	COP 2015
APP12	Sustainability Report 2016
APP13	Sustainability Report 2017
APP14	White paper risks and opportunities
APP13	Sustainability Report 2017
APP15	Principles of our Corporate Governance Framework
APP16	Way of Life Booklet
APP17	13 Reasons to work for HIAB
APP17a	Diagram CSR Executive Board (CEB)
APP18/18a/18b	Local & regional /international initiatives
<b>Attachment2</b>	Local & regional /international initiatives
APP1/1a	Member of UNGC
APP19	Partner since Dec 2012 with United Nations WFP
APP19a	Canadian Bridge Club Partners HIABs fundraising initiatives to help victims of global disaster
APP20	Participation Clean up the World Program
APP21	Participant at the Earth Hour global movement
APP22	Participant of 'Global No smoking day' initiative
APP22a	Participant of 'Global No smoking day' initiative
APP22b	Participant of 'Global No smoking day' initiative
APP3	Signatory of WEPs committing to gender equality and negating inequalities
APP23	Diligence Report
APP24	Sustainability Report 2015
APP12	Sustainability Report 2016
APP25	10 years Sustainability Priorities
APP13	2017 Sustainability Report
APP26	2016 environmental, social and governance targets clearly stating shortfalls and achievements
APP27	2017 environmental, social and governance targets clearly stating shortfalls and achievements
APP5	Social - Eradicating hunger of the world
APP28	Non Smoking Day
APP28a	Non Smoking Day

APP28b	Non Smoking Awareness Poster
APP29	Clean Up The World
APP29a	Clean Up The World Registration
APP29b	Clean Up The World Pictures
APP30	Clean Up UAE Certificate
APP30a	Clam Up UAE Pictures
APP30b	Clean Up The World Certificate
APP31	Earth Hour /Day
APP32	Mou Supplier Regulation
APP33	Policy Responsible Lobbying
APP33a	Policy IHG Human Rights
APP33b	Policy Partnership and Collaboration
APP33c	Policy Code of Conduct
APP33d	Policy Cash Handling
APP33e	Policy Safety
APP33f	Policy Grievance
APP34	Stakeholder Engagement chart
APP35	Every Drop Counts, Save Water Water saving statistics
APP36	Towel Card Program
APP37	Linen Card Program
APP38	Staff Orientation Presentation
APP39	Staff Orientation Agenda
APP40	GREEN ENGAGE & WASTE MANAGEMENT TRAINING CALENDAR 2017
APP3	WEPs (principles)
APP32	Suppliers MOU
<b>Attachement3</b>	Depth of stakeholder engagement
APP41	Sustainability & Staffs Concern
APP41a	Waste Not Want Not
APP42	Guest Newsletter
APP58	Staff Heart of the House images , guests feedback , core values , water save etc
APP58a	Saving; waste recycling , water , energy
APP59	Regular communications monthly newsletter and environmental corner at the lobby
APP59a	Regular communications monthly newsletter displayed at guest rooms
APP59b	Regular communications monthly newsletter
APP59c	Regular communications monthly newsletter
<b>Attachment4</b>	Data and Process Reliability
APP43	Social Initiative Measurement form
APP43a	Social Initiative Measurement form
APP44	5th Star Winners upholding Way of life
APP45	Employee of the month winners /Images
APP45a	Employee of the month winners /Images
APP46	Report For Grievance Against Management - 2015/2016/2017
<b>Attachement5</b>	Data and Process Reliability
APP47	Book Receipt
APP48	Green Engage -(online environmental tracking system)
APP13	2017 Sustainability Report
APP49	"Heart Beat": Online Customer Satisfaction Tracking system
APP50	Online reputation - Tracking of Guest Reviews
APP50a	Online reputation - Tracking of Guest Reviews
APP51	"Rate My Stay": Guest Feedback

APP51a	Guest Feedback
APP51b	Guest Feedback
APP52	"Guest Problem Tracker" System
APP53	UNWFP donations target
APP35	Every Drop Counts, Save Water Water saving statistics
APP54	Every Drop Counts, Save Water Water saving video
APP54a	Car Free Registration
APP54b	Communication: Brand and Social media performance
APP55	Quality Audit report
APP55a	Quality Audit report
APP56	CEB Regular meetings
APP56a	CEB Regular meetings
APP56b	CEB Regular meetings
APP56c	CEB Regular meetings
APP56d	CEB Regular meetings
APP56e	CEB Regular meetings
APP56f	CEB Regular meetings
APP56g	CEB Regular meetings
APP43	Impact assessment
APP43a	Impact assessment
APP12/13/23/24	2014/2015/2016/2017 SR
APP57	IHG - Franchisor: Energy and water saving statistics assessed against other hotels
APP12/13/23/24	Stakeholder /Sustainability Report / sustainability performance
APP58	Staff Heart of the House images , guests feedback , core values , water save etc
APP59	Regular communications monthly newsletter and environmental corner at the lobby
APP59a	Regular communications monthly newsletter displayed at guest rooms
APP59b	Regular communications monthly newsletter
APP59c	Regular communications monthly newsletter
APP59d	HILUC Booklet
APP59e	SR Report Shared at web
APP59f	SR Report and HI-LUC publication shared at hotel lounges
<b>Attachment5a</b>	Assurance
<b>Attachement6</b>	Environmental Management System
APP60	Risk Assessment Procedure manual
APP60a	Risk Assessment Procedure Fire Assessment
APP60b	Risk Assessment Procedure Water Storage Assessment
APP61	Annual Training Plan
APP40	Training Plan on Environmental Awareness
APP62	Waste Management
APP62a	Waste Management
APP62b	Waste Management
APP62c	Waste Management
APP62d	Waste Management
APP63	HACCP
APP63a	HACCP
APP64	Good Hygiene practices
APP64a	Good Hygiene practices
APP64b	Good Hygiene practices
APP64c	Best Kitchen Certificate
APP65	Training attendance Green Engage



APP65a	Training minutes Green Engage
APP65b	Training minutes Green Engage
APP66	Fire Life Safety training attendance
APP66a	Fire Life Safety minutes
APP67	10 Minutes Spot training
APP67a	10 Minutes Spot training
APP67b	10 Minutes Spot training attendance
APP30	Certificate of participation Clean up UAE
APP30b	Certificate of participation Clean up The World
APP30c	Certificate of participation Can Collection
APP68	Certificate of participation in 'Awareness Initiative on Assistive Technology Al Noor
APP68a	Photographs of participation in 'Awareness Initiative on Assistive Technology Al Noor
APP68b	Photographs of participation in 'Awareness Initiative on Assistive Technology Al Noor
APP68c	Photographs of participation in 'Awareness Initiative on Assistive Technology Al Noor
APP68d	Photographs of participation in 'Awareness Initiative on Assistive Technology Al Noor
APP68e	Photographs of participation in 'Awareness Initiative on Assistive Technology Al Noor
APP68f	Photographs of participation in 'Awareness Initiative on Assistive Technology Al Noor
APP68g	Photographs of participation in 'Awareness Initiative on Assistive Technology Al Noor
APP68h	Photographs of participation in 'Awareness Initiative on Assistive Technology Al Noor
APP68i	Photographs of participation in 'Awareness Initiative on Assistive Technology Al Noor
APP69	Figures and facts energy saving
APP32	Suppliers audit
APP70	Training Passport
APP71	Owners: participation in hotel drives when in Dubai
APP72	Soap recycling
APP72a	Soap recycling
APP72b	Soap recycling
APP73	Wood recycling
APP73a	Wood recycling
APP74	Eco-Friendly Products
APP74a	Jute Bag
APP32	Suppliers MOU
APP75	HACCP audit
APP75a	HACCP audit
APP75b	HACCP audit
APP75c	HACCP audit
APP75d	HACCP audit
APP33a	Human Rights Policy
APP33c	Code of Conduct Policy
APP75e	Hotel Mission
APP75f	Hotel Vision
APP33/33a/b/c/d/e/	Hotel Policies
APP75g	Hotel Culture
APP33/33a/b/c/d/e/f/	Hotel Policies
APP32	Supplier MOU
<b>Attachement7</b>	Labour Rights
APP3	WEPs Principles
<b>Attachment8</b>	Labour Rights/Standards
APP33f	Grievance Policy
APP33/33a/b/c/d/e/f/	Hotel Policies

APP33c	IHG Code of Conduct
APP76	IHG Confidential Reporting Line
APP77	Poster HR Policies translated in all languages
APP66/66a	FLS trainings
APP60/a/b	Risk Assessment
APP33a	IHG Human Rights Policy
APP33c	IHG Code of Conduct
APP75e/75f	Mission underlining strong moral system
APP78	Way of Life Core Values
<b>Attachment9</b>	Human Rights
APP77	Human Rights Poster
APP58	Staff Heart of the House images , guests feedback , core values , water save etc
<b>Attachment10</b>	Human Rights
APP46	Zero Tolerance
APP79	Employee Hand book
APP33/33a/b/c/d/e/Hotel Policy	
<b>Attachment11</b>	Anti-Corruption
APP80	Policy for Gifts & Gratuities
APP38/39	Orientation
APP33c	Code of Conduct Principles
APP81	HILUC minutes of meetings
APP81a	HILUC Yearly Calendar of Activities
APP4	SDG 2 to eradicate global poverty
APP82	'Embracing Ramadan' (running since 2010)
APP82a	Embracing Ramadan (Campaign)
<b>Attachment12</b>	Community involvement
APP83	Donations delivered to the neediest in the UAE, by Beit Al Khair Society
APP84	Crafts Bazaars in the lobby
APP43/43a	CSR Event Impact Assessment forms
APP85	Partnership and Collaboration Engendering Document
APP33b	Partnership Policy
APP85	Partnership and Collaboration Engendering Document
APP35	Save Water stickers
APP86	Club Floor /Innovation
APP87	Nespresso Capsules
APP87a	Nespresso Capsules
APP88	Uniliver partnership
APP89	Staff Themed Parties
APP90	White Paper - Innovation Impact Assessment/Stickers
APP91	CSR Video High Resolution <a href="https://youtu.be/lt3ul1la0nc">https://youtu.be/lt3ul1la0nc</a>
<b>Attachment1A</b>	Name and brief summary of our Partnership/Collaboration
<b>Attachment2A</b>	Roles of each of the partners in detail including our organisation
<b>Attachment3A</b>	Our Partnership /Collaboration objectives align with local priorities and are based on a specifically

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